



**Continuous Quality Improvement (CQI) Workgroup Meeting
Tuesday, August 23, 2016**

Minutes

Time Begin: 9:45am

Time End: 11:40am

Healthy Start Staff present

Vivian Owen – Avanti Support & Services
Claudia Polastri – Borinquen Medical Centers of Miami-Dade
Rachelle Theodore – Florida Department of Health in Miami-Dade
Tania Ramirez – Institute for Child & Family Health
Dr. Maite Schenker – Institute for Child & Family Health
Teresita Ibarra- Institute for Child & Family Health
Judith Morales – Institute for Child & Family Health
Ricci Holloway – Jessie Trice Community Health Center
Beatriz Cruz – Miami Beach Community Health Center
Heather Baker – The Village South
Lidia Flores – The Village South
Isa Piloto-Baker – University of Miami SESS
Dr. Connie Morrow – University of Miami SESS

Other guests present

Milagros Valle – Citrus Health Network
Vanessa Ramirez – Citrus Health Network

Healthy Start Coalition of Miami- Dade Staff present

Manuel Fermin, Amy Olen, Dr. Christine Hughes (Consultant), Olivia Ceavers, Kathryn Reiss (Consultant) and Melvin Hernandez

I. Welcome and Introductions Melvin Hernandez, Quality Assurance & Improvement Specialist

II. CQI Minutes – Review of May 5, 2016
(Minutes will be e-mailed prior to the next CQI meeting)

III. Healthy Start Reminders/Updates

Staff present were reminded to use the appropriate listservs when requesting access or removal of WFS as well as updating the website to include all their classes which must be provided at a variety of times and days of the week.

1. Gaining Access to WFS: E-mail to WFSACCESSMMD@hscmd.org
Remove Access from WFS: ADMIN@hscmd.org
Case Reassignment for Vacating Staff
2. Request for Case Transfers (Include participant's zip code and Program Manager of the receiving organization) Reminder: E-mail casetransfer@hscmd.org
3. Utilizing HSCMD's website for all standing meetings/trainings
4. Wraparound Group Classes

- a. Posted on HSCMD Website – *Staff were reminded to select “Parent Educational Class” for all classes regardless of topic (Childbirth, Breastfeeding etc). Otherwise, the class will not show on the website.*
- b. Offer at variety of times, days – *Every provider must have at least one series of classes.*
- c. Zika Info Sessions – *Scheduled for Friday, August 26, 2016. HSCMD will put together trainer tool kits. All educators must feel comfortable training since we will want to assign staff as community trainers.*

IV. Quality Assurance & Improvement

1. Healthy Start Psychosocial Screening Protocol: Perinatal Depression, Intimate Partner Violence (IPV) and Substance Abuse in Pregnant and Postpartum Women – *Draft document of the protocols were discussed with the staff present at the meeting. Document will be updated to include corrections and edits. The training is scheduled for September 16, 2016 at the Five Star Center. A detailed binder will be provided to include flow charts and examples of assessment documents. Dr. Morrow and Dr. Hughes will provide the training. Staff will need to assess for depression for all Initial Contacts completed (with the exception of outreach events or special projects). HSCMD will updated the paper copy of the IC and IA to include all Moving Beyond Depression updates.*
2. Community Resources – *Dr. Hughes will finalize a list of community referrals. She expressed that there is still a need for resources in regards to intimate partner violence and mental health. Youth Moves and Federation of Families (Adult and child mental health assessments) were added to the resource list.*

V. Other Items/Open Discussion

1. Open Discussion
 - *OBGYNs are still referring clients to Healthy Start for Zika testing. Staff was asked to provide the OBGYN name or practice in order for HSCMD to follow up accordingly.*
 - *It appears that the women with the greatest risk are not getting tested. Staff must emphasize the importance of testing and share information with all of our clients.*
 - *160 cases were identified in the Wynwood area. Letters were sent to these women and their families advising them of the risk and encouraging them to get tested.*
 - *Avanti Support and Services is currently present in DOH’s Zika testing clinic. They are opening cases, registering them in Healthy Start and keeping the cases open until they receive their results.*
 - *Miami Beach CHC and Borinquen Medical Centers are testing all pregnant women who visit the clinic.*
 - *Early Steps will serve infants born with defects or who have the virus detected.*
 - *HSCMD will print a large quantity of Zika flyers to be included in all mailings.*



Next CQI Meeting: Tuesday, October 25, 2016 at 9:30 a.m.
Healthy Start Coalition of Miami-Dade
7205 NW 19th Street, Suite 500, Miami, Florida 33126